

Elim Services, Inc.

1941 Mayport Road Atlantic Beach, FL 32233 (904) 241-8886



August 1, 2025

(Owner Name)
(Mailing Address Street)
(Mailing Address City, State Zip Code)

Dear (Owner Name(s)):

We are very excited to introduce ourselves as your community association management company and are looking forward to forming relationships with the residents of Sun Coast Crossing.

Coupon books have been ordered from Truist Bank and will be mailed directly to your mailing address. You should be receiving the coupon book by USPS any day. If you want to pay your 2025 regular annual assessment of \$450.00 before you receive the coupon book, payments can be mailed to PO Box 628207, Orlando, FL 32862-8207. Checks should be made payable to Sun Coast Crossing and your Bill Pay # should be clearly stated on the check. To pay online go to www.Truist.com/payments. You will need the following unique numbers for your property:

Bill Pay #: ()
Serial Account # | Unit #: ()
Property Address: ()

Your regular annual assessment is due the 1st of the month and past due after the 15th of the month. The past due date for your 2025 payment obligation has been extended to August 31, 2025 to accommodate your payment for 2025.

We encourage you to visit our website at www.elimservices.com. You may use our website to pay your dues (PAY DUES), report maintenance issues, ask questions, etc. For your convenience, we maintain a copy of your governing documents and online payment instructions on our website. Click on the "My Community" tab and use the search bar.

Your licensed Community Association Manager (CAM) is Christina Johnson. She will be working closely with your Board of Directors to ensure the common areas and services are maintained to the highest standard possible. If you see anything that needs our attention, please take the time to let us know. You may contact us by email at info@elimservices.com, by phone at (904) 241-8886 or by using our website.

Our team is looking forward to working with both the Board of Directors and individual owners in Sun Coast Crossing.

Sincerely,

Rhonda Hutto

Rhonda Hutto, Owner | CAM
Elim Services, Inc.

Note: Please send your email address and telephone number to info@elimservices.com for updating our records.