

BARTRAM PARK WEST HOMEOWNERS' ASSOCIATION, INC.'S

RESOLUTION ADOPTING RULES PERTAINING TO DECORUM

AT BOARD AND MEMBERSHIP MEETINGS

WHEREAS, Bartram Park West Homeowners' Association, Inc.'s ("Association") Governing Documents and relevant Florida Statute authorize it to adopt reasonable rules and regulations from time to time that are consistent with the rights and duties established by the By-Laws of the Association, as amended from time to time; and

WHEREAS, the Board of Directors has deemed it necessary and appropriate to assure meetings can be held without interruption; and

WHEREAS, the Board has noticed an increase in members interfering, harassing, accosting, and intimidating the Board of Directors, and its actors, agents, and employees; and

WHEREAS, the Board of Directors has determined that it is in the best interest of the health, safety, and welfare of the Board of Directors and the community's ability to conduct official business to adopt rules and regulations concerning decorum and behavior during meetings; and

NOW, THEREFORE, in consideration of the foregoing, the Association, by and through its Board of Directors, resolves as follows:

1. **The above recitations are true and correct and incorporated herein by reference.**
2. **Effective immediately, the following rules and restrictions shall be in effect relative to all members, their occupants, and tenants:**
 - **Respectful Conduct** – All meeting participants must treat each other with courtesy and respect, avoiding personal attacks, insults, or inflammatory language.
 - **One Speaker at a Time** – Participants must wait their turn to speak and not interrupt others. The chairperson or moderator will recognize speakers.
 - **Time Limits for Speaking** – To ensure fairness, individual speakers may be subject to time limits, as determined by the chairperson.
 - **Stay on Topic** – Remarks must be relevant to the agenda item being discussed. Side conversations and unrelated topics must be avoided.
 - **No Disruptions** – Outbursts, shouting, or any behavior that disrupts the meeting will not be tolerated.
 - **Proper Use of Language** – Participants must use professional and appropriate language at all times.

- **Follow the Agenda** – The meeting will follow the set agenda, and deviations will only be considered if agreed upon by the chairperson or majority vote.
- **Adherence to Rules** – The meeting will be conducted in accordance with established By-Laws, parliamentary procedures (such as Robert’s Rules of Order), or community guidelines.
- **Electronic Device Etiquette** – Phones and other electronic devices must be silenced or set to vibrate to avoid disruptions.
- **No Personal Attacks or Grievances** – Any personal disputes or grievances must be handled outside the meeting through appropriate channels.
- **Chairperson Authority** – The chairperson or presiding officer has the authority to enforce this Decorum Resolution and may issue warnings or take other actions to maintain order, including having members removed.
- **Voting and Decision-Making** – All votes and decisions will be made according to the Association governing documents.
- **Recording and Documentation** – If meetings are recorded, participants must notify those in attendance in advance. Minutes will made available to members as per community policy.

Violations of these rules may result in censure, removal, attorney action, or any actions permitted by the Governing Documents or relevant Florida Statute. The above rules will be interpreted and enforced by the Board of Directors.

IN WITNESS WHEREOF, the Board of Directors of Bartram Park West Homeowners’ Association, Inc. have approved of this Resolution and accepts these rules this 18th day of November, 2025, by a vote of 3 in favor and 0 against.

Bartram Park West Homeowners’ Association, Inc.

 **, President**