

Forest Creek Condominium Association.

1941 Mayport Road, Atlantic Beach, FL 32233 (904) 241-8886



Re: Security Access Audit - Vehicle Gate

Dear Owner,

We are auditing the database that contains the security remote and 4-digit code data for gate access. Enclosed please find a registration form for your property. We request that you take the time to complete the form and return it to our office by **October 1, 2024**. You may mail the form to 1941 Mayport Road, Atlantic Beach FL 32233, or email to deesa@elimservices.com.

If you lease your property you will need to obtain the remote and 4-digit number for each of your tenants and include a copy of your current lease with the registration form.

Please note that if you do not respond by October 1, 2024, your data will be disabled.

Please call Elim Services at (904) 241-8886 if you have any questions.



Sincerely,

Deesa Armstrong

Deesa Armstrong, CAM

Elim Services, Inc. *for*

Forest Creek Condominium Association, Inc.

Office 904-241-8886

Forest Creek Condominium Association.

1941 Mayport Road, Atlantic Beach, FL 32233 (904) 241-8886



Gate Registration Form

Owners: To ensure proper identification and access to Forest Creek Condominium Association, please complete this page for each registration entry. Provide all the information below. (If this property is used for a RENTAL we must have documentation/Lease showing this is a RENTAL property.)

1. Please check appropriate box or boxes:

() Property Owner/ Resident

() Property Owner/Non-Resident

If Non-Resident – do you rent your property? _____

Provide Property Manager name and contact information _____

Please attach a current lease agreement.

2. Name to be displayed gate/call box:

3. Telephone number to be listed in gate/call box:

4. Email Address _____

5. Property Address _____

6. CURRENT 4 Digit passcode: _____

7. Remote/Fob TR #'s: _____

(This 5 digit # can be found on the back of the remote listed under the TR#. If this is worn off. this info is also on the inside of the remote.)

8. As the owner of the above-mentioned property, I certify that the information provided is true and correct to the best of my knowledge and the data issued will be applied to the specific property for which it is distributed.

Signature _____ Date: _____