

Jacksonville Ranch Club 1 Shed Installation Application (SIA)

This application is for properties that already have an existing home.

Use the Shed Installation Checklist included to ensure that all required documents and information have been submitted with the application to help speed the process. Examples of a complete and properly filled out application can be found on the website along with this application.

Fill out all of the below forms marked with an **(X)** and return to the Management Company. Place the Shed Installation Checklist for Jacksonville Ranch Club 1 **(ITEM # 1 SIA)** and the Management Company Shed Installation Checklist for Jacksonville Ranch Club 1 **(ITEM # 2 SIA)** on top of the application.

ITEMS LIST

- X** **Item # 1 SIA Shed Installation Application Checklist for Jacksonville Ranch Club 1**
- ITEM # 2 SIA Management Company Shed Installation Checklist for Jacksonville Ranch Club 1**
- X** **ITEM # 3 SIA Architectural Review Request for Property Improvement Form**
- X** **ITEM # 4 SIA Owner Accountability & Agreement Form**

NOTE: IF THE REQUEST IS APPROVED; IT DOES NOT OVERRULE ANY LOCAL, STATE OR FEDERAL GUIDELINES OR PERMITS REQUIRED FOR THE DESIRED CONSTRUCTION. IT IS THE LOT OWNERS RESPONSIBILITY TO OBTAIN AND COMPLY WITH SUCH. YOU ARE UNDER A LEGAL OBLIGATION TO COMPLY WITH ALL RECORDED COVENANTS AND RESTRICTIONS AFFECTING YOUR PROPERTY. THE ARCHITECTURAL COMMITTEE REVIEW OR YOUR PLANS WAS LIMITED TO THE ASSOCIATION'S ARCHITECTURAL GUIDELINES. THIS LETTER DOES NOT CONSTITUTE A WAIVER OF THE ASSOCIATION'S OR OTHER PARTIES' RIGHTS TO LEGALLY ENFORCE ALL PROVISIONS OF THE COVENANTS AND RESTRICTIONS WITH WHICH YOU MUST COMPLY.

ITEM # 1 (SIA)

Shed Installation Application Checklist for Jacksonville Ranch Club 1.

Address: _____

Block# _____ **Lot#** _____

Date: _____

- ☐ 1. Owner Accountability & Agreement Form filled out and signed.
- ☐ 2. Site Plan showing the location of the Shed from the property lines. Remember, the setbacks **MUST** be met for the placement of the shed.
- ☐ 6. Furnish pictures, plans or details of the shed construction, all 4 elevations and label the front of the shed that will be facing the house or the road.
- ☐ 7. Exterior materials are to be either stucco or concrete board (can be lap siding or the concrete board that resembles stucco) painted to match the house. (NO WOOD EXTERIOR.)
- ☐ 8. Roof is to be the same material and color as the house
- ☐ 9. If there will be an overhead door it cannot face the street unless the shed is directly behind the house.
- ☐ 10. A City of Jacksonville Permit must be obtained and the number furnished to the HOA.

ITEM # 2 (SIA)

Management Company Shed Installation Checklist for Jacksonville Ranch Club 1.

Address: _____

Date: _____

- ☐ Proper application submitted and filled out correctly.
- ☐ Owner Accountability & Agreement Form filled out and signed.
- ☐ Site plan Enclosed.
- ☐ Color samples included for exterior walls, front door, shingles & trim.

Management Company Representative

Date

Notes:

ITEM # 3 (SIA)
Jacksonville Ranch Club 1
Architectural Review Request for Property Improvement

Owner's Name: _____

Property Address: _____

Phone: _____ E-Mail: _____

Owner's Mailing Address (If different from above): _____

What type of project/improvement are you requesting? ☐ Fence ☐ Siding ☐ Pool/Hot Tub ☐ Exterior Painting
☐ Deck/Patio/Enclosure ☐ Fountain ☐ Roof ☐ Other (Provide Details) ☐ Shed

For your application to be complete, please provide us with the following information:

1. Please provide a complete description of your project/improvement, being as detailed as possible.
2. Type of materials to be used and sample colors, if applicable.
3. Drawings, brochures, photos, etc.
4. Copy of most recent Certified lot survey showing the location of the proposed project/improvement.
5. If repainting, you must supply old trim and exterior wall colors, samples of new colors, color of roof and brick or accent masonry colors.
6. If installing siding, submit sample of siding type and material, color sample of siding and trim colors, colors of roof and any masonry on your home. **VINYL SIDING IS NOT APPROVED.**
7. If having a pool installed, you must indicate what type of access you plan to use for trucks, equipment, etc., on order to reach your rear yard.
8. Refer to the Standards and Criteria for New Construction documents for additional information required or allowed.
9. Any exterior additions, alterations, remodeling, repainting, expansion of or any changes in the color or improvements requires ARC Approval.

***Any damage to sidewalks, curbs, roads, grasses and common grounds of Jacksonville Ranch Club 1 Homeowners Association will have to be restored to its current condition and will be the responsibility of the homeowner making this request.

NOTE: It is the responsibility of the Homeowner/Contractor to secure all necessary permits from the City of Jacksonville and to comply with the local Building Codes for setbacks from the property lines, retention ponds, existing structures, easements, and safety requirements.

Owners Signature: _____ Date: _____

*Only the owner of record may request architectural approval. Approved projects must be substantially completed within 3 MONTHS or you must resubmit once commenced. The approved construction project MUST proceed diligently.

ARCHITECTURAL REVIEW COMMITTEE USE ONLY

Date Received: _____ Received By: _____

ARC Decision: ☐ Approved ☐ Denied Date: _____

ARC Member Signature

ARC Comments:

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ITEM # 4 (SIA)

OWNER ACCOUNTABILITY & AGREEMENT FORM PROPERTY IMPROVEMENT

Jacksonville Ranch Club 1 Owners Agreement

Please complete the General Information section, initial each line and sign, date and print name at the bottom.

Return this form with the Shed Installation Application and required documentation. Approval will not be considered until this form has been completed and returned.

GENERAL INFORMATION:

Owner(s) Names: _____

Address: _____ City/State: _____

Contractors Name: _____ Lot/Block No: _____

Contractors Address: _____

AGREEMENT: I, _____ & _____, as the owners for the above described construction project, acknowledge the improvements which will be constructed shall be in accordance with the plans and specification as approved by Jacksonville Ranch Club 1 ARC/ARB.

I further acknowledge and agree:

1. I understand that I am ultimately responsible for the completion of the project as described by the drawings and specifications approved and **any proposed changes will be submitted for review and approval prior to implementation.** _____ initial
2. After ARC/ARB approval, project **MUST** start within **60** days or approval will be revoked and a new application must be submitted. _____ initial
3. All Property Improvements **MUST** be completed within **12** months after their start. _____ initial
4. I understand that the Owner will be given written notice of noncompliance item discrepancies and will have **30** days to comply with the regulations. _____ initial
5. I understand as the Owner of the property that any unfinished or unapproved items **will be my sole responsibility to complete or remove.** _____ initial

OWNER SIGNATURE(S)

DATE

PRINT NAME(S)