

Windsor Pointe Condominiums, Inc
Request for Approval of Sale

Date: _____

RE: _____
Name/Unit

This is to advise that (I/We) _____ (Owner's Name), am/are the
Owner(s) of _____ (Unit #), 13727 Richmond Park Drive North, Jacksonville, FL 32224.

As per the condominiums documents of Windsor Pointe Condominiums, Inc, as to resale of a
condominium unit, I/We wish to advise you that I/We have obtained a Purchase & Sale Agreement
dated _____ to sell the aforementioned unit to _____
(buyer(s)) which has been executed by both parties. Please find enclosed a copy of the signed Purchase
& Sale Agreement.

Estimated closing is to be on or before ____ _ (date).

The selling price of unit _____ is \$ _____ furnished/unfurnished (please circle one)

Included with the Purchase & Sale Agreement dated _____,

the Owner(s) _____ have provided the potential buyer(s)
_____ with Windsor Pointe Condominiums, Inc most recent Declaration
of Condominium, Articles of Incorporation, By-Laws and Annex Rules. The potential buyer(s)
_____ agree to abide by initialing below that they agree to comply with

the above Windsor Pointe Condominiums, Inc documents.

_____ (Buyer(s) Initials)

Assuming the Association does not wish to exercise its option to purchase this unit and elects to
abandon the option, please sign below in the appropriate space signifying the approval of this sale to
_____ (buyer)

By: _____

Seller

Date: _____

By: _____

Association Officer / Agent

Date: _____

Windsor Pointe Condominiums, Inc Buyer's Information

Buyer Information Form MUST be provided Elim Services Management PRIOR to closing with the Request for Approval of Sale, Signed Purchase and Sale Agreement and Condominium Rider. Title fee is \$100.00, payable to Elim Services Management Company.

Elim Services Management Contact Information:
Office Phone: 904-241-8886 / Fax: 904-212-2103
Address: 1941 Mayport Road Atlantic Beach, FL 32233

Unit# _____ Closing Date: _____

Seller's Name(s): _____

Seller's Forwarding Address: _____

Buyer's Name(s): _____

Buyer's Email(s): _____

Buyer's Phone(s): (H): _____ (C): _____ (W): _____

Buyer's Employer(s): _____

Buyer will: _____ Occupy unit _____ Lease unit _____

Occupants: #Adults _____ #Children _____

Vehicle(s): Number _____ Make/Model _____

Pet(s): Number _____ Type _____

Buyer Acknowledges receipt of Condo Rules and Regulations: (Initial all below)

____ a. I have received, read, understand, and will abide by the **Windsor Pointe Condominiums, Inc Condominium Documents and Annex Rules**

-- b. Pets are limited to cats, dogs, and birds.

____ c. Each unit is allowed only two vehicles, each of which will be parked in the assigned garage space and assigned parking lot space.

____ d. No commercial trucks, trailers, RVs, or boats may be parked in the parking lot.

____ e. I understand the occupancy limit is 7 for three bedrooms.