

**ARCHITECTURAL REVIEW REQUEST FOR PROPERTY IMPROVEMENT
COURTYARDS AT ATLANTIC BEACH HOMEOWNERS ASSOCIATION, INC.**

1015 Atlantic Beach #274, Atlantic Beach, FL 32233

(904) 241-8886 ARB@ElimServices.com

Date Submitted _____ Owner's Name _____

Property Address _____

Owner's Mailing Address _____

Home Phone _____ Cell Phone _____ E-Mail _____

What type of project/improvement are you requesting?

For your application to be complete, please provide us with the following information. Incomplete information will not be processed:

1. Please provide a complete description of your project/improvement, being as detailed as possible.
2. Type of materials to be used and sample colors if applicable. Include drawings, brochures, photos, etc.

Please provide a complete description of your project/improvement. Please provide as much detail as possible.

NOTE: It is the responsibility of the Homeowner/Contractor to secure all necessary permits from the City of Jacksonville and to comply with the Local Building Codes for setbacks from property lines, retention ponds, existing structures, easements, and safety requirements.

**Only the homeowner of record may request architectural approval. Approved projects must be substantially completed within 6 MONTHS or you must resubmit once commenced. The approved construction must proceed diligently.*

Owner's Signature _____ Date: _____

ARCHITECTURAL REVIEW BOARD USE ONLY

Date Received: _____ Decision Date: _____ ARB Decision: ☐ Approved ☐ Denied

ARB Member Signature: _____ ARB Member Signature _____

ARB Comments/Conditions for Approval:

NOTE: THIS APPROVAL IS FOR ARCHITECTURAL REVIEW PURPOSES ONLY. IT DOES NOT OVERRULE ANY LOCAL, STATE, OR FEDERAL GUIDELINES OR PERMITS REQUIRED FOR THE DESIRED CONSTRUCTION. IT IS THE LOT OWNER'S RESPONSIBILITY TO OBTAIN AND COMPLY WITH SUCH. YOU ARE UNDER A LEGAL OBLIGATION TO COMPLY WITH ALL RECORDED COVENANTS AND RESTRICTIONS AFFECTING YOUR PROPERTY. THE ARCHITECTURAL COMMITTEE REVIEW OF YOUR PLANS WAS LIMITED TO THE ASSOCIATION'S ARCHITECTURAL REVIEW GUIDELINES. THIS LETTER DOES NOT CONSTITUTE A WAIVER OF THE ASSOCIATION'S OR OTHER PARTIES' RIGHT TO LEGALLY ENFORCE ALL PROVISIONS OF THE COVENANTS AND RESTRICTIONS WITH WHICH YOU MUST COMPLY.